



Guidelines for preparing a portfolio

Due on February 14th at 4:00 pm EST.

A complete application package must include 1) your portfolio, 2) a statement of interest and 3) the names and contact information of 2 referees. **Please send all documents in one package, whether physical or electronic.**

Why is the portfolio important

The purpose of the portfolio is to demonstrate your creativity, your skills and interests. All work presented in your portfolio must be your own. The portfolio is an essential part of the application; you will not be considered for admission unless you submit one.

What to include in your portfolio

Your portfolio should include any work you feel best demonstrates a wide range of your creative skills and abilities. It should not exceed more than 20 individual pieces (original pieces and/or good quality photographs).

Possible pieces can include:

- Drawing or paintings
- Craft work such as furniture making, model-building, ceramics or jewellery
- Multi-media work such as graphic design, animation, videos or websites
- Photography or mixed media work
- Music samples or live performances
- Creative writing such as poetry, essays or criticism
- Drafting or architectural drawings, in a limited amount and only if you have prior experience

Every piece should be accompanied with a descriptive label indicating its title, the year of creation and a brief description of the conceptual thinking and/or realization process.

What is the best format for your portfolio

We accept both physical copies and electronic submissions. All portfolio submissions must be clearly labelled with your Full Name.

Physical copy: The recommended size for your portfolio is 11" x 17" or smaller. The portfolio should be as efficient in size as possible, without losing the power of showing details of your original pieces, drawings and larger work. You can either build a case to hold your work or buy a portfolio case; make sure your portfolio is designed as a whole package.

For your portfolio to be returned, you should include a self-addressed and prepaid envelope in the portfolio. Please ensure that you include the correct size of packaging and correct postage. Please note that successful applicants will be asked to pick up their portfolios in person at the start of the term, in which case their packaging and postage will also be returned to them.

Electronic submission: You will need to use the platform Issuu (<https://issuu.com>) to publish your portfolio online and send us the link by email, along with other required documents, at bas@laurentian.ca. The design and format of the portfolio should allow you to present your work efficiently and with clarity, and to show your design abilities.

Application packages must be sent to:

Laurentian University McEwen School of Architecture
85 Elm Street, Sudbury, Ontario, Canada P3C 1T3
bas@laurentian.ca

Questions regarding portfolio submissions may be addressed to:

bas@laurentian.ca