



## Associate Information Form

(to be completed by associate then e-mailed to [practicum@laurentian.ca](mailto:practicum@laurentian.ca) on or before the first day of placement.)

1. Name of associate teacher \_\_\_\_\_  
(first) (last)

2. Associate's e-mail address \_\_\_\_\_ @ \_\_\_\_\_  
(please print)

\*The Formative Assessment will be sent to this email address so it must be accurate.

3. Grade(s) you will be teaching \_\_\_\_\_

## Honorarium Request

Thank you for taking a student teacher from the School of Education at Laurentian University into your classroom. Once we have received your summative evaluation, we will request an honorarium cheque be mailed to you. Please note, it takes approximately eight weeks for these cheques to get to you. If you have not received the cheque in eight weeks following the submission of your evaluation, please call or e-mail the practicum coordinator at 705-675-1151 (3208) or [practicum@laurentian.ca](mailto:practicum@laurentian.ca).

Practicum Coordinator

Please indicate below the address where the cheque should be mailed:

Name \_\_\_\_\_

Address \_\_\_\_\_

City/Town \_\_\_\_\_

Postal Code \_\_\_\_\_